

## 2021-2022 SFHS Guidelines for Off-Campus Lunch Program

The Off-Campus lunch program is a privilege offered to eligible 11<sup>th</sup> and 12<sup>th</sup> grade students in good academic standing and achieved a CCR indicator (see student handbook for requirements to meet a CCR indicator) at Spanish Fort High School (“SFHS”). The following requirements shall apply to all students leaving campus under this program. It is the sole responsibility of the undersigned student and parent/guardian to comply with the following program requirements:

1. Eligible students and their parent/guardian are required to complete the attached application/waiver and return it to school for administrative review.
2. In the event of approval, students will be given an off-campus lunch pass that must be on display on the front, bottom, left corner of the windshield of the student’s car at all times.
3. In order to leave campus for lunch, eligible students must be able to present their lunch pass to any administrator or staff member checking passes. Any violations regarding departure procedures may result in revocation of the student’s lunch pass.
4. Students leaving campus for lunch are not permitted to bring food back on campus. This includes food for themselves or for other students.
5. The students and their parent/guardian are solely responsible for where the student goes for lunch. **SFHS is unable to monitor student conduct while off-campus and assumes NO responsibility or liability for any student activity, including accidents or injuries, occurring during the exercise of off-campus pass privileges.**
6. Student drivers are responsible for driving safely and **are not** allowed to have passengers when leaving campus for lunch. Any student who drives recklessly and/or provides transportation for other students during lunch may lose his/her pass and any parking privileges.
7. Tardiness or failure to return to class after lunch may result in the revocation of the lunch pass privilege.
8. Students with off-campus lunch privileges must remain in good academic, behavioral and attendance standing in order to maintain off-campus privileges. Those not meeting the criteria for this privilege will have the off-campus lunch privilege suspended or revoked.
9. Off-campus lunch is a privilege, not a right. If the privilege is revoked, there is no right of appeal.
10. Students that misplace their off-campus lunch sticker may purchase another one for \$10 **only once**. Students that misplace their pass for a second time will not be able to leave for lunch in the future. Students must have registered for and received permission to park on the SFHS campus in order to be eligible for off-campus lunch privileges.
11. Students shall comply with all applicable laws of the State of Alabama and all policies of the Baldwin County Public Schools.
12. There shall be no obligation on the part of the Board to monitor or supervise student transportation hereunder.

# BCBE Off-Campus Lunch Criteria

## Criteria for Seniors:

- Attendance: 3 or fewer absences in a 9-week period
- Tardies: 3 or fewer tardies in a 9-week period
- Grades: 70 or higher at the Quarter Grading Period in all classes
- Discipline: No Suspension in a semester
- CCR: A student must have met one indicator to qualify

## Criteria for Juniors:

Juniors in good standing will be permitted to leave for lunch 5 days a week after the spring ACT administration.

- Attendance: 3 or fewer absences in a 9-week period
- Tardies: 3 or fewer tardies in a 9-week period
- Grades: 70 or higher at the Quarter Grading Period in all classes
- Discipline: No Suspension in a semester
- CCR: A student must have met one indicator to qualify
- CERT: Show growth from fall to winter (additional option may be 100% completion of remediation videos)
- ACT: Participate in all sections of the spring ACT administration

## **Spanish Fort High School - Off-Campus Lunch Rules**

1. **Students must have permission to drive and park on the SFHS campus.**
2. **Student must have off-campus driving permission form turned in to the school and on file.**
3. **Students may not leave if they are assigned to remediation/intervention.**
4. **Students may not have more than four unexcused absences in any period.**
5. **Students may have no more than six tardies in a semester.**
6. **Students may not have any out-of-school suspensions.**
7. **Student driving pass must be on display at all times in the front dash of the car.**
8. **Students may not carry any passengers when leaving campus.**
9. **Students must return to campus in time for the next scheduled class.**
10. **Replacement OCL stickers can only be purchased on time for \$10.**

We, the undersigned student and parent/guardian, agree to abide by the requirements provided above and as consideration for the lunch pass privilege, hereby release and hold harmless the Baldwin County Board of Education and its employees from any liability for injury to person or damage to property which may occur while off-campus or during the course of any period of transportation hereunder. We further assume full responsibility for the conduct of the undersigned student driver. We acknowledge that the privileges provided for herein may be revoked in the discretion of the school principal for failure to adhere to the requirements set forth above.

SIGNATURES REQUIRED:

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal or Principal Designee

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date